

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER 0010557319-0001		PAGE 1 OF 32	
2. CONTRACT NO.		3. AWARD/EFFECTIVE DATE		4. ORDER NUMBER		5. SOLICITATION NUMBER W9124J-14-R-0045	
6. SOLICITATION ISSUE DATE 18-Aug-2014		7. FOR SOLICITATION INFORMATION CALL:		a. NAME CHRISTOPHER TERHUNE		b. TELEPHONE NUMBER (No Collect Calls) 210-466-2235	
8. OFFER DUE DATE/LOCAL TIME 05:00 PM 02 Sep 2014		9. ISSUED BY CODE W9124J MICC - FSH MICC - FSH C WATSON 2205 INFANTRY POST RD 210-466-2207 FORT SAM HOUSTON TX 78234-1361 TEL: 210-466-2207 FAX: 210-466-2229		10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED OR <input checked="" type="checkbox"/> SET ASIDE: <u>100</u> % FOR: <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB) NAICS: 541611 <input checked="" type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input type="checkbox"/> 8(A) SIZE STANDARD: 15000000			
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS		<input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		13b. RATING	
15. DELIVER TO CODE SEE SCHEDULE		16. ADMINISTERED BY CODE		14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input checked="" type="checkbox"/> RFP			
17a. CONTRACTOR/OFFEROR CODE TELEPHONE NO.		FACILITY CODE		18a. PAYMENT WILL BE MADE BY CODE			
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES		21. QUANTITY		22. UNIT	
		SEE SCHEDULE				23. UNIT PRICE	
						24. AMOUNT	
25. ACCOUNTING AND APPROPRIATION DATA						26. TOTAL AWARD AMOUNT (For Govt. Use Only)	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>1</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.				<input type="checkbox"/> 29. AWARD OF CONTRACT: REF. OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT)		31c. DATE SIGNED	
				TEL: EMAIL:			

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
<p>SEE SCHEDULE</p>					

32a. QUANTITY IN COLUMN 21 HAS BEEN
 RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
--	-----------	---

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
--	--------------------	---------------------------------	--	------------------

38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
------------------------	------------------------	-------------

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY (<i>Print</i>)		
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT (<i>Location</i>)	
		42c. DATE REC'D (<i>YY/MM/DD</i>)	42d. TOTAL CONTAINERS

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Communications Consultant I FFP Communications Consultant I in accordance with the PWS FOB: Destination PURCHASE REQUEST NUMBER: 0010557319-0001	12	Months		
					<hr/>
					NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	Communications Assessment FFP Communications Assessment in accordance with the PWS FOB: Destination PURCHASE REQUEST NUMBER: 0010557319-0001	1	Job		
					<hr/>
					NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003	Audio Visual Equipment FFP Audio Visual Equipment in accordance with the PWS FOB: Destination PURCHASE REQUEST NUMBER: 0010557319-0001	1	Job		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004	ODC Travel COST The Contractor shall be required to travel CONUS during the performance of this contract to attend meetings. Contractor will be authorized travel expenses consistent with the substantive provisions of the Joint Travel Regulation (JTR) and the limitation of funds specified in this contract. Travel costs will be in accordance with FAR 31.205-46. All travel requires Government approval/authorization and notification to the COR. FOB: Destination PURCHASE REQUEST NUMBER: 0010557319-0001		Job		

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005	Contractor Manpower Reporting FFP Contractor shall provide a Contractor Manpower Report in accordance with Paragraph 5.5 of the Performance Work Statement (PWS) FOB: Destination	1	Each		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001 OPTION	Communications Consultant I FFP Communications Consultant I in accordance with the PWS1 FOB: Destination	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002 OPTION	Communications Assessment FFP Communications Assessment in accordance with the PWS FOB: Destination	1	Job		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003 OPTION	Audio Visual Equipment FFP Audio Visual Equipment in accordance with the PWS FOB: Destination	1	Job		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1004 OPTION	ODC Travel COST The Contractor shall be required to travel CONUS during the performance of this contract to attend meetings. Contractor will be authorized travel expenses consistent with the substantive provisions of the Joint Travel Regulation (JTR) and the limitation of funds specified in this contract. Travel costs will be in accordance with FAR 31.205-46. All travel requires Government approval/authorization and notification to the COR. FOB: Destination		Job		

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1005 OPTION	Contractor Manpower Reporting FFP Contractor shall provide a Contractor Manpower Report in accordance with Paragraph 5.5 of the Performance Work Statement (PWS) FOB: Destination	1	Each		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001 OPTION	Communications Consultant I FFP Communications Consultant I in accordance with the PWS1 FOB: Destination	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002 OPTION	Communications Assessment FFP Communications Assessment in accordance with the PWS FOB: Destination	1	Job		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2003 OPTION	Audio Visual Equipment FFP Audio Visual Equipment in accordance with the PWS FOB: Destination	1	Job		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2004 OPTION	ODC Travel COST The Contractor shall be required to travel CONUS during the performance of this contract to attend meetings. Contractor will be authorized travel expenses consistent with the substantive provisions of the Joint Travel Regulation (JTR) and the limitation of funds specified in this contract. Travel costs will be in accordance with FAR 31.205-46. All travel requires Government approval/authorization and notification to the COR. FOB: Destination		Job		

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2005 OPTION	Contractor Manpower Reporting FFP Contractor shall provide a Contractor Manpower Report in accordance with Paragraph 5.5 of the Performance Work Statement (PWS) FOB: Destination	1	Each		

NET AMT

STATEMENT OF WORK

PERFORMANCE WORK STATEMENT (PWS)

Communication Plan: Enhancement, Expansion, and Execution for
HQDA, Department of the Army Chaplains (DACH)

1. **General:** This is a non-personnel services contract to provide support in execution and enhancement of the Department of the Army Chaplains (DACH) Communications Plan. The Government shall not exercise any supervision or control over the contract service providers performing the services herein. Such contract service providers shall be accountable solely to the Contractor who, in turn is responsible to the Government.

1.1 **Description of Services/Introduction:** The Department of the Army Chaplains (DACH) mission is to provide religious support and moral leadership to the Army across the full spectrum of operations and to assist Commanders in ensuring the free exercise of religion for Soldiers and Families. DACH and its stakeholders operate in multiple environments, across all major commands, all Branches and several disciplines. The contractor shall provide all personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items and non-personal services necessary to execute administrative tasks in support of the DACH communications plan. Plan (Section 6.2, the Draft DACH Communications Plan for FY15). Contractor will support key events on COMMO Plan with print, video, audio, and web and social media messaging products. This Performance Work Statement defines the contract requirements except for those items specified as government furnished property and services. The contractor shall perform to the standards in this contract.

1.2 **Background:** DACH established a new capability to produce and execute a communications plan across Army directorates, ACOM, ASCC, and DRU levels of Command, and major stakeholder audiences (both internal and external). Department of Army Chaplains - Operations, Plans, and Training (DACH-OPZ) manages and executes the communications plan through multiple channels to effectively synchronize Chaplain Corps operations in support of the Army Campaign Plan, and the Commanders at every level of the command echelon. DACH-OPZ established liaisons within key ARSTAF offices: OCPA and OCLL to ensure Chaplain Corps messages and actions support the larger Army objectives, themes, and messages with the internal audiences of the Army, the public, and the Congress.

1.3 **Objectives:** DACH requires technical expertise in developing, and executing administrative tasks in support of the existing communications plan. The communications plan includes endeavors that are sustainable, enhance capabilities, and increase synchronization in support to the lines-of-effort.

1.4 **Scope:** The scope of the contract includes Department of the Army Chaplains public and internal messaging conduits.

1.5 Period of Performance: The period of performance shall be for one (1) Base Year of 12 months and two (2) 12-month option years. The Period of Performance reads as follows:

Base Year

Option Year I

Option Year II

1.6 General Information

1.6.1 Quality Control: Quality Control is the responsibility of the contractor. The contractor is responsible for the delivery of quality services/supplies to the Government (see FAR 52.246-1, Contractor Inspection Requirements). The Contractor shall develop, implement and maintain an effective Quality Control System which includes a written Quality Control Plan (QCP). The QCP shall implement standardized procedure/methodology for monitoring and documenting contract performance to ensure all contract requirements are met. The Contractors' QCP must contain a systematic approach to monitor operations to ensure acceptable services/products are provided to the Government. The QCP, as a minimum, shall address continuous process improvement; procedures for scheduling, conducting and documentation of inspection; discrepancy identification and correction; corrective action procedures to include procedures for addressing Government discovered non-conformances; procedures for root cause analysis to identify the root cause and root cause corrective action to prevent re-occurrence of discrepancies; procedures for trend analysis; procedures for collecting and addressing customer feedback/complaints. The contractor shall upon request provide to the Government their quality control documentation. The QCP is an evaluation factor and must be put forward with the proposal. Three copies of a written QCP will be submitted to the KO and COR. After acceptance of the quality control plan the contractor shall receive the Contracting Officer's acceptance in writing of any proposed change to their QC system.

1.6.2 Quality Assurance: The government shall evaluate the contractor's performance under this contract in accordance with the Quality Assurance Surveillance Plan. This plan is a Government only document primarily focused on what the Government must do to assure that the contractor has performed in accordance with the requirements of the contract.

1.6.3 Federal Government Holidays: The contractor will not be required to perform services on the following holidays:

New Years Day	1st day of January
Martin Luther King Jr. Birthday	3rd Monday of January
Presidents Day	3rd Monday of February
Memorial Day	Last Monday of May
Independence Day	4th day of July
Labor Day	1st Monday of September
Columbus Day	2nd Monday of October
Veterans Day	11th day of November
Thanksgiving Day	4th Thursday of November
Christmas Day	25th day of December

1.6.4 Hours of Operation: The contractor is responsible for conducting business, between the hours of 0800 to 1630, Monday thru Friday except Federal holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings. For other than firm fixed price contracts, the contractor will not be reimbursed when the government facility is closed for the above reasons. The Contractor must at all times maintain an adequate workforce for the uninterrupted performance of all tasks defined within this PWS when the Government facility is not closed for the above reasons. When hiring personnel, the Contractor shall keep in mind that the stability and continuity of the workforce are essential.

1.6.5 Place of Performance: The work to be performed under this contract will be performed at the Pentagon.

1.6.6 **Type of Contract:** The government will award a Firm Fixed Priced Contract.

1.6.7 **Security Requirements:** Contracted personnel shall have and maintain a current secret level clearance.

1.6.7.1 AT Level I Training. This provision/contract text is for contractor employees with an area of performance within an Army controlled installation, facility or area. All contractor employees, to include subcontractor employees, requiring access Army installations, facilities and controlled access areas shall complete AT Level I awareness training within 30 calendar days after contract start date or effective date of incorporation of this requirement into the contract, whichever is applicable. The contractor shall submit certificates of completion for each affected contractor employee and subcontractor employee, to the COR or to the contracting officer, if a COR is not assigned, within 30 calendar days after completion of training by all employees and subcontractor personnel. AT level I awareness training is available at the following website: <https://atlevel1.dtic.mil/at>.

1.6.7.2 Access and General Protection/Security Policy and Procedures. This standard language text is for contractor employees with an area of performance within an Army controlled installation, facility or area. Contractor and all associated sub-contractors employees shall comply with applicable installation, facility and area commander installation/facility access and local security policies and procedures (provided by government representative). The contractor shall also provide all information required for background checks to meet installation access requirements to be accomplished by installation Provost Marshal Office, Director of Emergency Services or Security Office. Contractor workforce must comply with all personal identity verification requirements as directed by DOD, HQDA and/or local policy. In addition to the changes otherwise authorized by the changes clause of this contract, should the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in contractor security matters or processes.

1.6.7.3 iWATCH Training. This standard language is for contractor employees with an area of performance within an Army controlled installation, facility or area. The contractor and all associated sub-contractors shall brief all employees on the local iWATCH program (training standards provided by the requiring activity ATO). This local developed training will be used to inform employees of the types of behavior to watch for and instruct employees to report suspicious activity to the COR. This training shall be completed within 30 calendar days of contract award and within 30 calendar days of new employees commencing performance with the results reported to the COR NLT 30 calendar days after contract award.

1.6.7.4 For Contracts that Require OPSEC Training. Per AR 530-1, Operations Security, new contractor employees must complete Level I OPSEC training within 30 calendar days of their reporting for duty. All contractor employees must complete annual OPSEC awareness training.

Additional OPSEC Requirement. In accordance with 530-1 2-1, All Army personnel must: Prevent disclosure of critical and sensitive information in any public domain to include but not limited to the World Wide Web, open source publications, and the media.

(1) Do not publicly disseminate, or publish photographs displaying critical or sensitive information. Examples include but are not limited to Improvised Explosive Device (IED) strikes, battle scenes, casualties, destroyed or damaged equipment, personnel killed in action (KIA), both friendly and adversary, and the protective measures of military facilities.

(2) Do not publicly reference, disseminate, or publish critical or sensitive information that has already been compromised as this provides further unnecessary exposure of the compromised information and may serve to validate it.

1.6.7.5 Contractor Employees Who Require Access to Government Information Systems.

All contractor employees with access to a government info system must successfully complete DOD Information Assurance Awareness training prior to access to the IS and then annually thereafter. Successful completion of IA Awareness training is a three-step process: (1) take IA training module linked on

<https://ia.signal.army.mil/DoDIAA/default.asp>; (2) Pass online exam linked on the same URL; (3) email IA certificate to the agency IMO.

1.6.7.6 **Physical Security.** The Contractor shall be responsible for safeguarding all Government property provided for Contractor use. At the close of each work period, Government facilities, equipment, and materials shall be secured.

1.6.7.7 **Key Control.** The Contractor shall establish and implement methods of making sure all keys/key cards issued to the Contractor by the Government are not lost or misplaced and are not used by unauthorized persons. (NOTE: All references to keys include key cards.) No keys issued to the Contractor by the Government shall be duplicated. The Contractor shall develop procedures covering key control that shall be included in the Quality Control Plan. Such procedures shall include turn-in of any issued keys by personnel who no longer require access to locked areas. The Contractor shall immediately report any occurrences of lost or duplicate keys/key cards to the Contracting Officer.

1.6.7.7.1. In the event keys, other than master keys, are lost or duplicated, the Contractor shall, upon direction of the Contracting Officer, re-key or replace the affected lock or locks at Contractor's expense; however, the Government, at its option, may replace the affected lock or locks or perform re-keying. When the replacement of locks or re-keying is performed by the Government, the total cost of re-keying or the replacement of the lock or locks will be deducted from the monthly payment due the Contractor. In the event a master key is lost or duplicated, all locks and keys for that system will be replaced by the Government and the total cost deducted from the monthly payment due the Contractor.

1.6.7.7.2. The Contractor shall prohibit the use of Government issued keys/key cards by any persons other than the Contractor's employees. The Contractor shall prohibit the opening of locked areas by Contractor employees to permit entrance of persons other than Contractor employees engaged in the performance of assigned work in those areas, or personnel authorized entrance by the Contracting Officer.

1.6.7.8 **Lock Combinations.** The Contractor shall establish and implement methods of ensuring that all lock combinations are not revealed to unauthorized persons. The Contractor shall ensure that lock combinations are changed when personnel having access to the combinations no longer have a need to know such combinations. These procedures shall be included in the Contractor's Quality Control Plan.

1.6.7.9 **Conservation of Utilities.** The Contractor shall instruct employees in utilities conservation practices. The Contractor shall be responsible for operating under conditions that preclude the waste of utilities, which include turning off the water faucets or valves after using the required.

1.6.8 **Special Qualifications:** The contractor manager or team lead shall possess at least a Bachelor's or Master's degree in a relevant communications field and be knowledgeable and/or have at least three years experience in the development and production of communications and educational outreach products with an emphasis in communications. Additionally, the contractor shall provide consultants who understand how the Army operates and are familiar with its communications processes, systems and program development. The contractor shall understand the importance of reach back capabilities to provide immediate responses as communication situations develop. The contractor shall provide the Team with survey development and execution across digital and online domains. Team members will have at least three years experience in writing in a media-related career field and have excellent writing, speaking and media development skills, skills in crisis communication, and the ability to conduct one on one interviews with stakeholders on sensitive issues. The vendor should be knowledgeable in or have prior experience working with the Department of Defense, U.S. Army and preferably, the U.S. Army Chaplain Corps. In addition, Team members will have a working knowledge and skill to operate communications and web-based software, programs, platforms and websites such as SharePoint, Facebook, Twitter, DVIDS, Google Reader, Microsoft Office, YouTube and Adobe Premier. The contractor is responsible for ensuring all employees possess and maintain current Information Assurance Technician (IAT) Level I professional certification during the execution of this contract.

1.6.9 Post Award Conference/Periodic Progress Meetings: The Contractor agrees to attend any post award conference convened by the contracting activity or contract administration office in accordance with Federal Acquisition Regulation Subpart 42.5, Post Award Orientation. The Contracting Officer, COR, and other Government personnel, as appropriate, may meet periodically with the contractor to review the contractor's performance. At these meetings the Contracting Officer will apprise the contractor of how the government views the contractor's performance and the contractor will apprise the Government of problems, if any, being experienced. Appropriate action shall be taken to resolve outstanding issues. These meetings shall be at no additional cost to the Government.

1.6.10 Contracting Officer Representative (COR): The COR will be identified by separate letter. The COR monitors all technical aspects of the contract and assists in contract administration. The COR is authorized to perform the following functions: assure that the Contractor performs the technical requirements of the contract; perform inspections necessary in connection with contract performance; maintain written and oral communications with the Contractor concerning technical aspects of the contract; issue written interpretations of technical requirements, including Government drawings, designs, and specifications; monitor Contractor's performance and notify both the Contracting Officer and Contractor of any deficiencies; coordinate availability of government furnished property; and provide site entry of Contractor personnel. A letter of designation issued to the COR, a copy of which is sent to the Contractor, states the responsibilities and limitations of the COR, especially with regard to changes in cost or price, estimates or changes in delivery dates. The COR is not authorized to change any of the terms and conditions of the resulting order.

1.6.11 Key Personnel: The follow personnel are considered key personnel by the government: The contractor shall provide a contract manager who shall be responsible for the performance of the work. The name of this person and an alternate who shall act for the contractor when the manager is absent shall be designated in writing to the contracting officer. The contract manager or alternate shall have full authority to act for the contractor on all contract matters relating to daily operation of this contract. The contract manager or alternate shall be available between the hours of 0800 to 1630, Monday thru Friday except Federal holidays or when the government facility is closed for administrative reasons. All alternate work hours will be coordinated with the DACH 3/5/7 Director's approval, and will not exceed the total number of work hours in a given week or month.

1.6.12 Supervision of Contractor Employees: The Government will not exercise any supervision or control over Contractor or subcontractor employees while performing work under the contract. Such employees shall be accountable solely to the Contractor, not the Government. The Contractor, in turn, shall be accountable to the Government for Contractor or subcontractor employee.

1.6.13 Contractor Travel: The Contractor shall be required to travel CONUS during the performance of this contract to attend meetings. The Contractor shall be authorized travel expenses consistent with the substantive provisions of the Joint Travel Regulation (JTR) and the limitation of funds specified in this contract. All travel requires Government prior approval/authorization by the COR and notification to the COR.

1.6.14 Data Rights: The Government has unlimited rights to all documents/material produced under this contract. All documents and materials, to include the source codes of any software, produced under this contract shall be Government owned and are the property of the Government with all rights and privileges of ownership/copyright belonging exclusively to the Government. These documents and materials may not be used or sold by the contractor without written permission from the Contracting Officer. All materials supplied to the Government shall be the sole property of the Government and may not be used for any other purpose. This right does not abrogate any other Government rights.

1.6.15 Organizational Conflict of Interest: Contractor and subcontractor personnel performing work under this contract may receive, have access to or participate in the development of proprietary or source selection information (e.g., cost or pricing information, budget information or analyses, specifications or work statements, etc.) or perform evaluation services which may create a current or subsequent Organizational Conflict of Interests (OCI) as defined in FAR Subpart 9.5. The Contractor shall notify the Contracting Officer immediately whenever it becomes aware that such access or participation may result in any actual or potential OCI and shall promptly submit a plan to the

Contracting Officer to avoid or mitigate any such OCI. The Contractor's mitigation plan will be determined to be acceptable solely at the discretion of the Contracting Officer and in the event the Contracting Officer unilaterally determines that any such OCI cannot be satisfactorily avoided or mitigated, the Contracting Officer may effect other remedies as he or she deems necessary, including prohibiting the Contractor from participation in subsequent contracted requirements which may be affected by the OCI.

PART 2 DEFINITIONS & ACRONYMS

2. **DEFINITIONS AND ACRONYMS:**

2.1. **DEFINITIONS**

2.1.1. **CONTRACT ADMINISTRATOR.** The official Government representative delegated authority by the Contracting Officer to administer a contract. This individual is normally a member of the appropriate Contracting/Procurement career field and advises on all technical contractual matters.

2.1.2. **CONTRACTOR.** A supplier or vendor awarded a contract to provide specific supplies or services to the government. The term used in this contract refers to the prime.

2.1.3. **CONTRACTING OFFICER.** A person with authority to enter into, administer, and/or terminate contracts, and make related determinations and findings on behalf of the government. Note: The only individual who can legally bind the government.

2.1.4. **CONTRACTING OFFICER'S REPRESENTATIVE (COR).** An employee of the U.S. Government appointed by the contracting officer to administer the contract. Such appointment shall be in writing and shall state the scope of authority and limitations. This individual has authority to provide technical direction to the Contractor as long as that direction is within the scope of the contract, does not constitute a change, and has no funding implications. This individual does NOT have authority to change the terms and conditions of the contract.

2.1.5. **DEFECTIVE SERVICE.** A service output that does not meet the standard of performance associated with the Performance Work Statement.

2.1.6. **DELIVERABLE.** Anything that can be physically delivered, but may include non-manufactured things such as meeting minutes or reports.

2.1.7. **GOVERNMENT-FURNISHED PROPERTY (GFP) OR GOVERNMENT PROPERTY (GP).** Property in the possession of, or directly acquired by, the Government and subsequently made available to the Contractor.

2.1.8. **KEY PERSONNEL.** Contractor personnel that are evaluated in a source selection process and that may be required to be used in the performance of a contract by the Key Personnel listed in the PWS. When key personnel are used as an evaluation factor in best value procurement, an offer can be rejected if it does not have a firm commitment from the persons that are listed in the proposal.

2.1.9. **PHYSICAL SECURITY.** Actions that prevent the loss or damage of Government property.

2.1.10. **QUALITY ASSURANCE.** The government procedures to verify that services being performed by the Contractor are acceptable in accordance with established standards and requirements of this contract.

2.1.11. **QUALITY ASSURANCE SPECIALIST.** An official Government representative concerned with matters pertaining to the contract administration process and quality assurance/quality control. Acts as technical advisor to the Contracting Officer in these areas.

2.1.12. **QUALITY ASSURANCE SURVEILLANCE PLAN (QASP).** An organized written document specifying the surveillance methodology to be used for surveillance of contractor performance.

2.1.13. **QUALITY CONTROL.** All necessary measures taken by the Contractor to assure that the quality of an end product or service shall meet contract requirements.

2.1.14. **SUBCONTRACTOR.** One that enters into a contract with a prime contractor. The Government does not have privities of the subcontractor.

2.1.15. **WORK DAY.** The number of hours per day the Contractor provides services in accordance with the contract.

2.1.16. **WORK WEEK.** Monday through Friday, except for Federal holidays unless specified otherwise.

2.2. ACRONYMS

ACOR	Alternate Contracting Officer's Representative
AFARS	Army Federal Acquisition Regulation Supplement
AR	Army Regulation
CFR	Code of Federal Regulations
CMR	Contract Manpower Reporting
CONUS	Continental United States (excludes Alaska and Hawaii)
COR	Contracting Officer Representative
COTR	Contracting Officer's Technical Representative
COTS	Commercial-Off-the-Shelf
DA	Department of the Army
DD250	Department of Defense Form 250 (Receiving Report)
DD254	Department of Defense Contract Security Requirement List
DFARS	Defense Federal Acquisition Regulation Supplement
DMDC	Defense Manpower Data Center
DOD	Department of Defense
FAR	Federal Acquisition Regulation
HIPAA	Health Insurance Portability and Accountability Act of 1996
KO	Contracting Officer
OCI	Organizational Conflict of Interest
OCONUS	Outside Continental United States (includes Alaska and Hawaii)
ODC	Other Direct Costs
PIPO	Phase In/Phase Out
POC	Point of Contact
PRS	Performance Requirements Summary
PWS	Performance Work Statement
QA	Quality Assurance
QAP	Quality Assurance Program
QASP	Quality Assurance Surveillance Plan
QC	Quality Control
QCP	Quality Control Program
TE	Technical Exhibit

PART 3
GOVERNMENT FURNISHED PROPERTY, EQUIPMENT, AND SERVICES

3. GOVERNMENT FURNISHED ITEMS AND SERVICES:

3.1 **GENERAL:** The Government shall provide, the facilities, equipment, materials, and/or services listed below.

3.2 **Equipment:** Computing equipment and computing environment to perform the tasks specified in this PWS.

3.3 **Services:** Computer helpdesk services.

3.3.1 **Utilities:** Provided by government facility.

3.4 **Facilities:** Government will provide Office Space.

PART 4
CONTRACTOR FURNISHED ITEMS AND SERVICES

4. CONTRACTOR FURNISHED ITEMS AND RESPONSIBILITIES:

4.1 **General:** Except for those items specifically stated to be Government furnished in Part 3, the Contractor shall furnish all items required to perform the requirements identified in this PWS.

PART 5
SPECIFIC TASKS

5. Specific Tasks:

5.1. Basic Services. The contractor shall provide support in execution and enhancement of the Department of the Army Chaplains (DACH) Communications Plan. Contractor tasks will support Chaplain Corps Strategic Roadmap, Annual Planning Guidance, Chaplain Corps Communications Working Group (C3WG), Communications Resource Guide, Chaplain Corps' web and social media sites, and DACH-3/5/7 objectives in support of the Army Campaign Plan. Enhancements will provide strategies to facilitate networked collaboration between communities of practice within the unique subject matter expertise capabilities provided by the Chaplain Corps to the Army. A monthly Chaplain Corps Communication Working Group takes place via teleconference with all major command chaplains in order to synchronize our strategic communication efforts.

5.1.1 Sustain, improve, and execute administrative support for the current communications plan for the Army Chaplain Corps. Synchronize communication efforts and messages with internal and external stakeholders and audiences. Routinely measure current communications capabilities, and conduct routine surveys of stakeholders to determine communication effectiveness. Develop educational and communications outreach activities, events, and products in support of the communications plan.

5.1.2 Produce a Chaplain Corps' video of two to three minutes in length, consistent in quality with the video, "Spiritual Leadership for the Army Family," not to exceed \$60,000. The video will be used for web and presentation purposes, will not air on television or cable, and does not require broadcast quality production values.

5.1.3 Manage the monthly C3WG meeting to synchronize the communications plan and effort in the Chaplain Corps.

5.1.4 Develop Talking Points and Public Affairs Guidance (PAG) documents for internal/external messaging.

5.1.5 Sustain and maintain communication efforts by managing Chaplain Corps websites (ChapNet DVIDS, YouTube, Army CORE, Communications Resource Guide, Enterprise SharePoint) and social media channels (Facebook, Twitter) and emerging technologies (smart phone applications), in support of strategic communications strategy and plan for internal and external audience engagement.

5.1.6 Conduct routine web and social media communications planning and metrics analysis to sustain and maintain current web and social media communication sites and capabilities. Provide monthly communications metrics analysis and report for use in briefings to senior leaders and decision points concerning focus of effort and allocation of resources.

5.1.7 Develop and enhance networking collaboration between leaders of identified communities of practice within the Chaplain Corps. 5.1.8 Conduct training of Chaplain Corps religious professionals to utilize established social media channels in support of duties, projects, commemorations, and campaigns (digital smart guides). Maintain relationships with DOD/Army social media professionals to ensure DACH messaging efforts are synchronized and current within established procedures and practices. Travel is authorized to provide training with subordinate Chaplain leaders at ACOM, ASCC, and DRU level of command (to include USACHCS).

5.1.9 Using state of the art, Army and IMCEN approved, media monitoring tools, conduct media monitoring to identify potential risks associated with Chaplain Corps actions, and vulnerabilities to Religious Support operations in public communications and perceptions. DACH presently uses Google to monitor all media sources including print and video stories, OCPA's MRD Morning Report, Army Times,

DVIDS, CORE, Army main page website and Facebook. Contractor will participate in refining the current media scanning process. At present, a set report format has not been determined and a daily requirement for the report is not in place.

5.1.10 Develop print, audio and video products in support of the DACH communications plan (See 6.2, The Draft DACH Communications Plan FY15). Videos will primarily involve script development and production coordination with both Army AMVID and a separate, local production company. Videos will also be produced in-house using a flip-camera. DACH may have access to a high-def B-roll in the future, however not at this time.

5.1.11 Attend the weekly DACH 3/5/7 Director's Update meeting.

5.1.12 Provide a Monthly Status Report to the DACH 3/5/7 Director no later than the 10th of each month that provides a summary of the previous month's fulfillment of tasks completed, as stated in the contract.

5.2 **Other Direct Cost (Communications Assessment):** Contractor will provide the technology to conduct online organizational communication assessments and surveys as needed by the organization.

5.3 **Other Direct Cost (Audio/Visual Equipment):** Contractor will provide government with audio/visual equipment to support the high definition capturing of media (Photo, Video, and Audio) during organizational events. Contractor will be able to operate government owned digital cameras, flip cameras and audio recorders.

5.4 **Other Direct Cost (Travel):** Contractor will be requested to attend off-site project meetings and training events. DACH anticipates Contractor travel will occur on a limited basis (NTE 10 CONUS trips in the FY). As the communication plan adapts to the mission, this capability provides a wider impact across the Corps.

5.5 **CONTRACTOR MANPOWER REPORTING (CMR):** The Office of the Assistant Secretary of the Army (Manpower & Reserve Affairs) operates and maintains a secure Army data collection site where the Contractor shall report ALL Contractor manpower (including subcontractor manpower) required for performance of this contract. The Contractor shall completely fill in all the information in the format using the following web address <https://Contractormanpower.army.pentagon.mil>. The required information includes: (1) Contracting Office, Contracting Officer, Contracting Officer's Technical Representative (COTR) or also know as the Contracting Officer's Representative (COR); (2) Contract number, including task and delivery order number; (3) Beginning and ending dates covered by reporting period; (4) Contractor's name, address, phone number, e-mail address, identity of Contractor employee entering data; (5) Estimated direct labor hours (including sub-Contractors); (6) Estimated direct labor dollars paid this reporting period (including sub-Contractors); (7) Total payments (including sub-Contractors); (8) Predominant Federal Service Code (FSC) reflecting services provided by Contractor (and separate predominant FSC for each sub-Contractor if different); (9) Estimated data collection cost; (10) Organizational title associated with the Unit Identification Code (UIC) for the Army Requiring Activity (the Army Requiring Activity is responsible for providing the Contractor with its UIC for the purposes of reporting this information); (11) Locations where Contractor and sub-Contractors perform the work (specified by zip code in the United States and nearest city, country, when in an overseas location, using standardized nomenclature provided on website); (12) Presence of deployment or contingency contract language; and (13) Number of Contractor and sub-Contractor employees deployed in theater this reporting period (by country). As part of its submission, the Contractor shall provide the estimated total cost (if any) incurred to comply with this reporting requirement. Reporting period shall be the period of performance not to exceed 12 months ending September 30 of each government fiscal year and must be reported by 31 October of each calendar year. Contractors may use a direct XML data transfer to the database server or fill in the fields on the website. The XML direct transfer is a format for transferring files from a Contractor's system to the secure website without the need for separate data entries for each required data element at the website. The specific formats for the XML direct transfer may be downloaded from the website.

PART 6 APPLICABLE PUBLICATIONS

6. **APPLICABLE PUBLICATIONS (CURRENT EDITIONS)**

6.1. The Contractor (to include subcontractors) must abide by all applicable regulations, publications, manuals, and local policies and procedures. This includes but is not limited to Army Regulation (AR) 360-1 Army Public Affairs Program, Army Regulation (AR) 165-1 Army Chaplain Corps Activities, Department of Army Pamphlet (DA Pam) 165-17 Chaplaincy Personnel Management, Department of Army Pamphlet (DA Pam) 165-18 Chaplaincy Resource Management, Field Manual (FM) 1-05 Religious Support, and DACH Standard Operating Procedures.

6.2. The Draft DACH Communications Plan (See Slides below, digital copies available upon request).

AMERICA'S ARMY: SERVICE TO THE NATION STRENGTH FOR THE FUTURE		1 st QTR - FY15				
		As of: 1 AUG 14				
		Chaplain Corps Events	Religious Observances	Army Events	Holidays – Monthly Observances	Situational Awareness
		OCT 14	NOV 14	DEC 14		
Key Dates & Events	Pastor/Clergy Appreciation Month New FY Columbus Day AUSA Symposium (13-15) Eid Al-Adha (Islam) (4-7) Hajj (Islam) (1-6) Diwali (Hindu) (23) Yom Kippur (3-4) Sukkot (9-15)	Mil. Family App. Month Nat'l Native American Heritage Month Warrior Care Month Veterans Day (11) Thanksgiving (27) Pilsen Military Pilgrimage (11)	NG Assoc. Conference (TBD) Hanukkah (17-24) Christmas (25)			
Key Tasks	C3WG – Community of Practice Brief (22) Dial the PER – FORSCOM Tng (TBD) Release Jewish, Muslim, Hindu Videos C2C Testimonial Video release	C3WG – Community of Practice Brief (26) Dial the PER – COLs – (JAN Conf. prep) Hallway Display Installation Ceremony C2C Testimonial Video release	C3WG – Community of Practice Brief (24) CCH Holiday Greeting Video release Hanukkah Video release C2C Testimonial Video release			
Plans & Prep	Hallway Display –produce & install Video Prep: - Chaplain Corps (contract) - C2C Testimonial	Hallway Display – produce & install Dial the PER – JAN Conf. Prep Video Prep: - Chaplain Corps (contract) - Four Chaplains (AMVID) - C2C Testimonial - CCH Holiday message - Hanukkah	Endorsers Conference Prep/Execution Dial the PER – JAN Conf. Prep Video Prep: - Chaplain Corps (contract) - Four Chaplains (AMVID) - C2C Testimonial - CCH Holiday message			
Themes	Army	*Chaplain Corps *Care to Caregivers (C2C) *Rel Accommodation *Rel Liberty *Communities of Practice (COPs) *Core Competencies *Diversity *Chaplain Assistants *History & Heritage COPs: *Family Life *CPE *Ethics *World Religions *Religious Education *Garrison *Resource Management *Operations *Recruiters *Personnel *Observer Controllers *Ready & Resilient (R2R) *CSF2 *Army Profession *Leader Development				

AMERICA'S ARMY: SERVICE TO THE NATION STRENGTH FOR THE FUTURE		2nd QTR - FY15		
		As of: 1 AUG 14		
		■ Chaplain Corps Events ■ Religious Observances ■ Army Events ■ Holidays – Monthly Observances ■ Situational Awareness		
		JAN 15	FEB 15	MAR 15
Key Dates & Events	Congress in Session Martin Luther King, Jr., Birthday Endorsers Conference DACH PER Conference Makar Sankrant (Hindu) (14) Mawlid al-Nabi (Muhammad's birth) (3)	Black History Month Four Chaplains Remembrance Parinvana-Nirvana Day (Buddha's death) (15) Ash Wednesday (18)	Posture Hearings Budget Release Women's History Month Medal of Honor Day (25) Purim (Jewish) (5) Palm Sunday (29)	
Key Tasks	Endorsers Conference Prep/Execution C3WG – Community of Practice Brief (28) Dial the PER – LTCs, MAJs, & CPTs Chaplain Corps Video release C2C Testimonial Video release	C3WG – Community of Practice Brief (25) Four Chaplains (AMVID) Video release C2C Testimonial Video release	C3WG – Community of Practice Brief (25) C2C Testimonial Video release	
Plans & Prep	Develop Chaplain Corps Video Video Prep: - Chaplain Corps (contract) - Four Chaplains (AMVID) - C2C Testimonial	Develop Chaplain Corps Video Video Prep: - Four Chaplains (AMVID) - C2C Testimonial - ANC – Honor – (AMVID)	Develop Chaplain Corps Video Video Prep: - ANC – Honor – (AMVID) - C2C Testimonial	
Themes	Chaplain Corps Army	*Care to Caregiver (C2C) *Rel. Accommodation *Rel. Liberty *Communities of Practice (COPs) *Core Competencies *Diversity *Chaplain Assistants *History & Heritage COPs: *Family Life *CPE *Ethics *World Religions *Religious Education *Garrison *Resource Management *Operations *Recruiters *Personnel *Observer Controllers *Ready & Resilient (R2R) *CSF2 *Army Profession *Leader Development		

AMERICA'S ARMY: SERVICE TO THE NATION STRENGTH FOR THE FUTURE		3rd QTR - FY15		
		As of: 1 AUG 14		
		■ Chaplain Corps Events ■ Religious Observances ■ Army Events ■ Holidays – Monthly Observances ■ Situational Awareness		
		APR 15	MAY 15	JUN 15
Key Dates & Events	Posture Hearings Month of the Military Child Sexual Assault/Prevention Aware. Month Boston Marathon Observation Passover (Pesach – 4-11) Easter (5)	Memorial Day (26) (Honor the Fallen) Asian Pacific Heritage Month National Day of Prayer Military Spouse Appreciation Day Military Appreciation Month Flags-In Pentecost (24) Shavuot (Jewish – 24-25)	NDAA SHARP Summit Army Birthday Warrior Forge Wesak (Buddha's Birthday) (1) Kapaun Day (1) Ramadan begins (18) PERS Conference CH Kapaun Day (Pilsen)	
Key Tasks	C3WG – Community of Practice Brief (22) Dial the PER – COLs – (JUN Conf. prep) ANC – Honor – (AMVID) Video release C2C Testimonial Video release	C3WG – Community of Practice Brief (27) C2C Testimonial Video release	CH Kapaun Stories – CORE, FB, Twitter C3WG – Community of Practice Brief (24) Submit Comms PWS to Contracting Dial the PER Conf. – LTCs, MAJs, & CPTs C2C Testimonial Video release Religious Liberty (contract) Video release Ramadan Video release CCH Farewell & CCH Greeting Videos	
Plans & Prep	Resource Guide Comms – TPs Dial the PER – JUN Conf. Prep Video Prep: - ANC – Honor – (AMVID) - C2C Testimonial - Religious Liberty (contract)	CH Kapaun Day (Pilsen) Prep for CH Corps Anniversary STAND-TO! - coordinate CH Anniv. post Dial the PER – JUN Conf. Prep Video Prep: - Religious Liberty (contract) - C2C Testimonial - CCH Farewell - CCH Greeting - Ramadan	Prep for CH Corps Anniversary Develop Chaplain Corps Video STAND-TO! - coordinate CH Anniv. post Video Prep: - Religious Liberty (contract) - Chaplain Corps Anniversary - C2C Testimonial - CCH Farewell & CCH Greeting Videos	
Themes	Chaplain Corps Army	*Care to Caregiver (C2C) *Rel. Accommodation *Rel. Liberty *Communities of Practice (COPs) *Core Competencies *Diversity *Chaplain Assistants *History & Heritage COPs: *Family Life *CPE *Ethics *World Religions *Religious Education *Garrison *Resource Management *Operations *Recruiters *Personnel *Observer Controllers *Ready & Resilient (R2R) *CSF2 *Army Profession *Leader Development		

AMERICA'S ARMY: SERVICE TO THE NATION STRENGTH FOR THE FUTURE		4 th QTR - FY15		
		As of: 1 AUG 14		
		<input checked="" type="checkbox"/> Chaplain Corps Events <input checked="" type="checkbox"/> Religious Observances <input checked="" type="checkbox"/> Army Events <input checked="" type="checkbox"/> Holidays – Monthly Observances <input checked="" type="checkbox"/> Situational Awareness		
		JUL 15	AUG 15	SEP 15
Key Dates & Events	NDAA Independence Day Warrior Forge Asala Puja or Dharma Day (Buddhist) (2) Eid Al-Fitr (end of Ramadan) (18-21) Chaplain Corps Anniversary (TBD)	NDAA Women's Equality Day Warrior Forge 67 th DRE Anniversary	Suicide Prevention Month Nat'l Hispanic Heritage Month Labor Day (2) 9-11 Observance Rosh Hashanah (14-15) Yom Kippur (23) Sukkot (28 SEP – 4 OCT) Hajj (Islam) (20-25) Eid al Adha (Islam) (23-26) BAH Contract Ends	
Key Tasks	C3WG – Community of Practice Brief (22) Chaplain Corps Anniversary execution Chaplain Corps Anniversary Video release C2C Testimonial Video release STAND-TO! – CH Corps Anniversary post	C3WG – Community of Practice Brief (26) C2C Testimonial Video release	C3WG – Community of Practice Brief (23) Video Releases: - Medal of Honor (AMVID) - Rosh Hashanah ,Yom Kippur, Sukkot - Hajj & Eid al Adha (Islam) - C2C Testimonial Video release	
Plans & Prep	Prep for CH Corps Anniversary Track Comms contract STAND-TO! - coordinate CH Anniv. post Video Prep: - Chaplain Corps Anniversary - C2C Testimonial - Medal of Honor (AMVID) Video	Track Comms contract Develop Chaplain Corps Video Video Prep: - C2C Testimonial - Medal of Honor (AMVID) Video - Rosh Hashanah ,Yom Kippur, &Sukkot - Hajj & Eid al Adha (Islam)	Track Comms contract Develop Chaplain Corps Video Video Prep: - C2C Testimonial - Medal of Honor (AMVID) Video	
Themes	<input checked="" type="checkbox"/> Chaplain Corps <input checked="" type="checkbox"/> Army	<input checked="" type="checkbox"/> Care to Caregiver (C2C) <input checked="" type="checkbox"/> Rel. Accommodation <input checked="" type="checkbox"/> Rel. Liberty <input checked="" type="checkbox"/> Communities of Practice (COPs) <input checked="" type="checkbox"/> Core Competencies <input checked="" type="checkbox"/> Diversity <input checked="" type="checkbox"/> Chaplain Assistants <input checked="" type="checkbox"/> History & Heritage COPs: <input checked="" type="checkbox"/> Family Life <input checked="" type="checkbox"/> CPE <input checked="" type="checkbox"/> Ethics <input checked="" type="checkbox"/> World Religions <input checked="" type="checkbox"/> Religious Education <input checked="" type="checkbox"/> Garrison <input checked="" type="checkbox"/> Resource Management <input checked="" type="checkbox"/> Operations <input checked="" type="checkbox"/> Recruiters <input checked="" type="checkbox"/> Personnel <input checked="" type="checkbox"/> Observer Controllers <input checked="" type="checkbox"/> Ready & Resilient (R2R) <input checked="" type="checkbox"/> CSF2 <input checked="" type="checkbox"/> Army Profession <input checked="" type="checkbox"/> Leader Development		

(End of DACH Communications Plan Slides)

Performance Requirements Summary (PRS)

Task	ID	Indicator	Standard	Acceptable Quality Level	Method of Surveillance
Sustain and maintain Communications efforts in support of the DACH communications plan Task 5.1- 5.1.12	1	Initial Meeting	Meeting within 3 days of contract award.	100%	Discuss scope of work and plan for way ahead
	2	Conduct monthly C3WG Meetings	Plan, announce, prepare, conduct monthly C3WG	95%	Observation and digital copy of meeting notes
	3	Develop print, audio and video products in support of the DACH communications plan	Meet weekly to plan effort; conduct travel and training	95%	Observation and random inspection.
	4	Measure communications effectiveness using surveys and metrics evaluation	Meet routinely to discuss and plan.	95%	Observation and random inspection.
	5	Develop Talking Points and Public Affairs Guidance (PAG) for internal/external messaging.	Meet routinely to discuss and plan	95%	Observation and random inspection.
	6	Produce video of 2-3 minutes in length to replace "Spiritual Leadership for the Army Family."	Meet routinely to discuss and plan	95%	Observation and random inspection.

7	Maintain Web and Social Media sites; post new content daily and weekly	Meet weekly to plan effort in support of focus, and themes	90%	Observation and random inspection.
8	Develop smart guides and digital training products for Social Media	Distribute to key communities of practice training materials and guides to network	95%	Observation and random inspection. Digital receipt of training products.
9	Conduct social media training of Chaplain Corps religious professionals to utilize established social media channels of duties, projects	Meet routinely to discuss and plan.	95%	Observation and random inspection.
10	Develop and enhance network collaboration within communities of practice within Chaplain Corps	Meet routinely to discuss and plan	95%	Observation and random inspection.
11	Conduct daily media monitoring to identify potential risks and vulnerabilities to the Chaplain Corps	Meet routinely to discuss and plan	95%	Observation and random inspection.
12	Maintain relationships with DOD/Army social media professionals to ensure accurate messaging	Meet routinely to discuss and plan	95%	Observation and random inspection.
13	Attend weekly DACH 3/5/7 Director's Update meeting	Attend weekly staff meeting	95%	Observation and random inspection.

	14	Provide a Monthly Status Report to the DACH 3/5/7 Director providing a summary of the previous month's completion of tasks	Provide Monthly Status Report	100%	Observation and random inspection.
--	----	---	-------------------------------	------	------------------------------------

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
0004	Destination	Government	Destination	Government
0005	Destination	Government	Destination	Government
1001	Destination	Government	Destination	Government
1002	Destination	Government	Destination	Government
1003	Destination	Government	Destination	Government
1004	Destination	Government	Destination	Government
1005	Destination	Government	Destination	Government
2001	Destination	Government	Destination	Government
2002	Destination	Government	Destination	Government
2003	Destination	Government	Destination	Government
2004	Destination	Government	Destination	Government
2005	Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 21-SEP-2014 TO 20-SEP-2015	N/A	W00C OFC CHIEF OF CHAPLAINS KELVIN DAVIS 2511 JEFFERSON DAVIS HWY SUITE 1250 12TH FLOOR ARLINGTON VA 22202-3907 571-256-8754 FOB: Destination	W74H1M

0002	POP 21-SEP-2014 TO 20-SEP-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W74H1M
0003	POP 21-SEP-2014 TO 20-SEP-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W74H1M
0004	POP 21-SEP-2014 TO 20-SEP-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W74H1M
0005	POP 21-SEP-2014 TO 20-SEP-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W74H1M
1001	POP 21-SEP-2015 TO 20-SEP-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W74H1M
1002	POP 21-SEP-2015 TO 20-SEP-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W74H1M
1003	POP 21-SEP-2015 TO 20-SEP-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W74H1M
1004	POP 21-SEP-2015 TO 20-SEP-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W74H1M
1005	POP 21-SEP-2015 TO 20-SEP-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W74H1M
2001	POP 21-SEP-2016 TO 20-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W74H1M
2002	POP 21-SEP-2016 TO 20-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W74H1M
2003	POP 21-SEP-2016 TO 20-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W74H1M
2004	POP 21-SEP-2016 TO 20-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W74H1M
2005	POP 21-SEP-2016 TO 20-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	W74H1M

CLAUSES INCORPORATED BY REFERENCE

52.202-1	Definitions	NOV 2013
52.204-3	Taxpayer Identification	OCT 1998
52.204-7	System for Award Management	JUL 2013
52.212-1	Instructions to Offerors--Commercial Items	APR 2014
52.212-4	Contract Terms and Conditions--Commercial Items	MAY 2014

52.219-27	Notice of Service-Disabled Veteran-Owned Small Business Set-Aside	NOV 2011
52.232-18	Availability Of Funds	APR 1984
52.243-1	Changes--Fixed Price	AUG 1987

CLAUSES INCORPORATED BY FULL TEXT

52.212-2 EVALUATION--COMMERCIAL ITEMS (JAN 1999)

(a) The Government intends to award one (1) contract as a result of this solicitation to the responsible offeror whose offer conforming to the solicitation and is deemed to be the Lowest Price Technically Acceptable (LPTA) offer. In addition to the signed Price Proposal with RFP CLIN, the offeror shall submit a statement that it has read and understands the requirements in the PWS and take no exception to the requirements. If the offeror is unable to meet one or more of the requirements, a page entitled quote mark EXCEPTIONS quote mark shall be provided with its offer which lists the requirement(s) in which the offeror is unable to meet. Offerors shall BE AWARE that any EXCEPTION to the government's PWS may deem the offeror non-responsive and thereby will be considered ineligible for award.

The relative evaluation criteria for this requirement in order of importance will be 1) technical capability, 2) followed by past performance, 3) then price.

(b) Options. The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. The government will also evaluate its option to extend services (see FAR Clause 52.217-8) by adding six (6) months of the offeror's final price to the offeror's total price. Offerors shall not submit a price for the potential six month extension of services period. Evaluation of the six month extension period shall not obligate the Government to exercise the option to extend services.

(c) Past Performance will be evaluated based on information obtained using internal systems. Offerors are not required to submit Past Performance information. The Government will use information obtained using other sources, such as the Past Performance Information Retrieval System (PPIRS) or similar systems. The offeror will either be deemed acceptable or non-acceptable in this area. Any offeror which has no relevant Past Performance will be deemed acceptable.

(c) A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

(End of provision)

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (JUNE 2014)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.222-50, Combating Trafficking in Persons (FEB 2009) (22 U.S.C. 7104(g)).

___ Alternate I (Aug 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(2) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).

(3) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Public Laws 108-77 and 108-78 (19 U.S.C. 3805 note)).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

___ (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 4704 and 10 U.S.C. 2402).

___ (2) 52.203-13, Contractor Code of Business Ethics and Conduct (Apr 2010) (41 U.S.C. 3509).

___ (3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (June 2010) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)

___ (4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (July 2013) (Pub. L. 109-282) (31 U.S.C. 6101 note).

___ (5) [Reserved]

___ (6) 52.204-14, Service Contract Reporting Requirements (JAN 2014) (Pub. L. 111-117, section 743 of Div. C).

___ (7) 52.204-15, Service Contract Reporting Requirements for Indefinite-Delivery Contracts (JAN 2014) (Pub. L. 111-117, section 743 of Div. C).

___ (8) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment. (Aug, 2013) (31 U.S.C. 6101 note).

___ (9) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (July 2013) (41 U.S.C. 2313).

___ (10) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (MAY 2012) (section 738 of Division C of Pub. L. 112-74, section 740 of Division C of Pub. L. 111-117, section 743 of Division D of Pub. L. 111-8, and section 745 of Division D of Pub. L. 110-161).

___ (11) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (NOV 2011) (15 U.S.C. 657a).

___ (12) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Jan 2011) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).

___ (13) [Reserved]

___ (14)(i) 52.219-6, Notice of Total Small Business Set-Aside (NOV 2011) (15 U.S.C. 644).

- ____ (ii) Alternate I (NOV 2011).
- ____ (iii) Alternate II (NOV 2011).
- ____ (15)(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).
- ____ (ii) Alternate I (Oct 1995) of 52.219-7.
- ____ (iii) Alternate II (Mar 2004) of 52.219-7.
- ____ (16) 52.219-8, Utilization of Small Business Concerns (MAY 2014) (15 U.S.C. 637(d)(2) and (3)).
- ____ (17)(i) 52.219-9, Small Business Subcontracting Plan (July 2013) (15 U.S.C. 637(d)(4)).
- ____ (ii) Alternate I (Oct 2001) of 52.219-9.
- ____ (iii) Alternate II (Oct 2001) of 52.219-9.
- ____ (iv) Alternate III (Jul 2010) of 52.219-9.
- ____ (18) 52.219-13, Notice of Set-Aside of Orders (NOV 2011) (15 U.S.C. 644(r)).
- ____ (19) 52.219-14, Limitations on Subcontracting (NOV 2011) (15 U.S.C. 637(a)(14)).
- ____ (20) 52.219-16, Liquidated Damages—Subcontracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).
- ____ (21)(i) 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns (Oct 2008) (10 U.S.C. 2323) (if the offeror elects to waive the adjustment, it shall so indicate in its offer).
- ____ (ii) Alternate I (June 2003) of 52.219-23.
- ____ (22) 52.219-25, Small Disadvantaged Business Participation Program—Disadvantaged Status and Reporting (July 2013) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).
- ____ (23) 52.219-26, Small Disadvantaged Business Participation Program— Incentive Subcontracting (Oct 2000) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).
- ____ (24) 52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (NOV 2011) (15 U.S.C. 657f).
- X (25) 52.219-28, Post Award Small Business Program Rerepresentation (July 2013) (15 U.S.C. 632(a)(2)).
- ____ (26) 52.219-29, Notice of Set-Aside for Economically Disadvantaged Women-Owned Small Business (EDWOSB) Concerns (July 2013) (15 U.S.C. 637(m)).

____ (27) 52.219-30, Notice of Set-Aside for Women-Owned Small Business (WOSB) Concerns Eligible Under the WOSB Program (July 2013) (15 U.S.C. 637(m)).

____ (28) 52.222-3, Convict Labor (June 2003) (E.O. 11755).

____ (29) 52.222-19, Child Labor—Cooperation with Authorities and Remedies (JAN 2014) (E.O. 3126).

____ (30) 52.222-21, Prohibition of Segregated Facilities (Feb 1999).

____ (31) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).

____ (32) 52.222-35, Equal Opportunity for Veterans (Sep 2010)(38 U.S.C. 4212).

____ (33) 52.222-36, Affirmative Action for Workers with Disabilities (Oct 2010) (29 U.S.C. 793).

____ (34) 52.222-37, Employment Reports on Veterans (Sep 2010) (38 U.S.C. 4212).

X (35) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).

____ (36) 52.222-54, Employment Eligibility Verification (Aug 2013). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)

____ (37)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA–Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

____ (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

____ (38) (i) 52.223-13, Acquisition of EPEAT® Registered Imaging Equipment (Jun 2014)+(E.O.s 13423 and 13514).

____ (ii) Alternate I (Jun 2014) of 52.223-13.

____ (39)(i) 52.223-14, Acquisition of EPEAT® Registered Televisions (Jun 2014) (E.O.s 13423 and 13514).

____ (ii) Alternate I (Jun 2014) of 52.223-14.

____ (40) 52.223-15, Energy Efficiency in Energy-Consuming Products (Dec 2007) (42 U.S.C. 8259b).

____ (41)(i) (i) 52.223-16, Acquisition of EPEAT® -Registered Personal Computer Products (Jun 2014) (E.O.s 13423 and 13514).

____ (ii) Alternate I (Jun 2014) of 52.223-16.

X (42) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging While Driving (Aug 2011) (E.O. 13513).

____ (43) 52.225-1, Buy American--Supplies (May 2014) (41 U.S.C. chapter 83).

____ (44) (i) 52.225-3, Buy American--Free Trade Agreements--Israeli Trade Act (May 2014) (41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L. 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43.

____ (ii) Alternate I (May 2014) of 52.225-3.

____ (iii) Alternate II (May 2014) of 52.225-3.

____ (iv) Alternate III (May 2014) of 52.225-3.

____ (45) 52.225-5, Trade Agreements (Nov 2013) (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).

X (46) 52.225-13, Restrictions on Certain Foreign Purchases (June 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).

____ (47) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

____ (48) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150

____ (49) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).

____ (50) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).

____ (51) 52.232-30, Installment Payments for Commercial Items (Oct 1995) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).

____ (52) 52.232-33, Payment by Electronic Funds Transfer—System for Award Management (July 2013) (31 U.S.C. 3332).

____ (53) 52.232-34, Payment by Electronic Funds Transfer—Other than System for Award Management (July 2013) (31 U.S.C. 3332).

____ (54) 52.232-36, Payment by Third Party (MAY 2014) (31 U.S.C. 3332).

____ (55) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).

____ (56)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).

____ (ii) Alternate I (Apr 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

____ (1) 52.222-41, Service Contract Labor Standards (MAY 2014) (41 U.S.C. chapter 67).

____ (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

_____ (3) 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards--Price Adjustment (Multiple Year and Option Contracts) (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

_____ (4) 52.222-44, Fair Labor Standards Act and Service Contract Labor Standards--Price Adjustment (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

_____ (5) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (MAY 2014) (41 U.S.C. chapter 67).

_____ (6) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (MAY 2014) (41 U.S.C. chapter 67).

_____ (7) 52.222-17, Nondisplacement of Qualified Workers (MAY 2014) (E.O. 13495).

_____ (8) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (MAY 2014) (42 U.S.C. 1792).

_____ (9) 52.237-11, Accepting and Dispensing of \$1 Coin (Sept 2008) (31 U.S.C. 5112(p)(1)).

(d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records--Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) (1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (APR 2010) (41 U.S.C. 3509).

(ii) 52.219-8, Utilization of Small Business Concerns (MAY 2014) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$650,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) 52.222-17, Nondisplacement of Qualified Workers (MAY 2014) (E.O. 13495). Flow down required in accordance with paragraph (l) of FAR clause 52.222-17.

(iv) 52.222-26, Equal Opportunity (MAR 2007) (E.O. 11246).

- (v) 52.222-35, Equal Opportunity for Veterans (SEP 2010) (38 U.S.C. 4212).
 - (vi) 52.222-36, Affirmative Action for Workers with Disabilities (OCT 1998) (29 U.S.C. 793).
 - (vii) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (DEC 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.
 - (viii) 52.222-41, Service Contract Labor Standards (MAY 2014) (41 U.S.C. chapter 67).
 - (ix) 52.222-50, Combating Trafficking in Persons (FEB 2009) (22 U.S.C. 7104(g)).

_____ Alternate I (AUG 2007) of 52.222-50 (22 U.S.C. 7104(g)).
 - (x) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (MAY 2014) (41 U.S.C. chapter 67).
 - (xi) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (MAY 2014) (41 U.S.C. chapter 67).
 - (xii) 52.222-54, Employment Eligibility Verification (Aug 2013).
 - (xiii) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).
 - (xiv) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (MAY 2014) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.
 - (xv) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (FEB 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.
- (2) While not required, the contractor May include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

<http://farsite.hill.af.mil/>

(End of provision)

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://farsite.hill.af.mil/>

(End of clause)

odwyerpr.com