



**Solicitation Number: RFPS30034902302296**

**Tobacco Prevention and Control Youth Leadership Program**

**Request for Proposal - Services (RFPS)**

**State of Missouri**

**AND**

**Ask IT Consulting Inc.**

**April 28, 2023 - May 24, 2023**

## General Header Information

**Type:** Formal - Request for Proposal - Services (RFPS)  
**Start Date:** April 28, 2023 at 9:15:00 AM PDT  
**End Date:** May 24, 2023 at 12:00:00 PM PDT  
**Vendor Q&A Start Date:**  
**Vendor Q&A End Date:**  
**Description:** Contract Period: Date of Award through May 31, 2024  
**Delivery Terms:** Free On Board Destination  
**Additional Delivery Information:** Department of Health and Senior Services  
920 Wildwood  
P.O. Box 570  
Jefferson City, MO 65102-0570  
**Payment Terms:** Net 45 Days  
**Contact Information:** State of Missouri  
Nicolle Backes  
Tel:573-751-5341  
Nicolle.Backes@oa.mo.gov  
**Contact Details:** If you have any questions, please contact:  
Nicolle Backes  
Tel:573-751-5341  
Nicolle.Backes@oa.mo.gov  
**Selected Categories:** Anti tobacco campaigns (93131701)

## Header Custom Fields: NOTICE

### *Vendor Responsibility*

**The vendor is solely responsible for ensuring timely submission of their solicitation response. Failure to allow adequate time prior to the solicitation end date to complete and submit a response to a solicitation, particularly in the event technical support assistance is required, places the vendor and their response at risk of not being accepted on time.**

**The State of Missouri's Privacy Policy can be accessed here.**

Type	INST
Response	N/A

## VENDOR'S INSTRUCTIONS

### *Submission of Bids*

Vendors should be aware there are exhibits attached to the documentation of the attached RFP. Vendors should fill out and sign exhibit A and any others that apply. Vendors should attach the exhibits to their bid.

Type	INST
Response	N/A

**The buying organization has no content in questions fields of the solicitation.**

## Documents Required Before Bidding

Attachment 1 Definitions.docx **(Not Accepted)**

Attachment 2 Evaluation Criteria for Technical Proposal.docx **(Not Accepted)**

RFPS30034902302296 Tobacco Prevention and Control Youth Leadership Program.docx **(Not Accepted)**

**Note:** Acceptance of the documents above must be acknowledged in order for your bid to be considered.

## Solicitation Bid Fields REQUIREMENTS

### *Requirements:*

To access the official solicitation document, which includes all applicable requirements, detailed specifications, and terms and conditions, the vendor must click on the Overview tab to view the solicitation. Under the Overview tab, the vendor must either: 1) print the solicitation document in order to submit a hard copy, if allowed by the solicitation, or 2) review and accept the solicitation documents under the Overview tab, and submit an electronic response to the solicitation through the MissouriBUYS system.

<b>Type</b>	RICH
<b>Response</b>	N/A

## ATTACHMENT INSTRUCTIONS

### *Uploading Attachments*

Uploading Attachments To A Bid Response: The vendor is solely responsible for downloading and reviewing the complete solicitation document and, if any, all solicitation attachments. The vendor shall further understand and agree that in order for the state to be able to conduct a complete evaluation of the vendor's response, the vendor is strongly advised to attach and upload completed RFP exhibits (e.g., Exhibit A through Exhibit J ) including Pricing Pages.

<b>Type</b>	INST
<b>Response</b>	N/A

# Item Specifications

No.	Item	Alternative	Supplier Part No	Mfr. Name	Mfr. No	Del Date	Unit	Unit Bid	Qty.	Total
1*	Tobacco Prevention and Control Youth Leadership Program						each		1.000	

**Additional Item Fields**  
 1. **First Renewal Period(required):**The vendor shall state a firm, fixed guaranteed not-to-exceed total price for the first renewal period. Not to exceed \$600,000.00  
 2. **Second Renewal Period(required):**The vendor shall state a firm, fixed guaranteed not-to-exceed total price for the second renewal period. Not to exceed \$600,000.0

**Item Specification for Tobacco Prevention and Control Youth Leadership Program**  
**Description:** Original Contract Period Guaranteed Not-To-Exceed Total Price Not to Exceed \$600,000.00  
**Manufacturer Name:** No Manufacturer Specified  
**Delivery Address:** DEPT HEALTH & SENIOR SERVICES 920 WILDWOOD JEFFERSON CITYMO65109  
**Desired Delivery Date:** Mar 22, 2023  
**Allow Vendor to Enter Negative Value :** No  
**Exclude Line Item from Bid Total :** No