REQUEST FOR QUOTATION

Town of Narragansett
Purchasing Department
25 Fifth Avenue
Narragansett, RI 02882-3699
Phone: 401-782-0644 Fax: 401-788-2555

Please fax or email quote to the attention of Susan Gallagher
(email: sgallagher@narragansettri.gov)

QUOTE NUMBER:	DATE:
Q23004	September 30, 2022

THE ABOVE QUOTE NUMBER MUST APPEAR ON ALL QUOTATIONS AND RELATED CORRESPONDENCE.

THIS IS NOT AN ORDER

DATE DELIVERY REQUIRED	REPLY NO LATER THAN 4:30 PM ON	COMPANY QUOTE #:	
	October 20, 2022		

Vendor Name:

Submitted by: _____ Phone: _____
(Name)

TERMS:	F.O.B.
Net 30 Days; to be billed against PO	Narragansett, RI

QTY	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
4	**Public Relations Services for Narragansett Police Department, 40 Caswell Street, Narragansett:** Police public relations membership and subscription services, to include: • Up to 4 (four) pieces of written content per month including public safety advisories, educational materials, etc. • Unlimited, free public safety press releases • Unlimited telephone consultations; 24/7 availability • Media Relations Services • Crisis management/crisis communications services • Social Media Management • Contract period shall be for two (2) years: November 2022 – November 2024, paid quarterly. The Town reserves the right to extend pricing for an additional year if agreed upon by the vendor and the Town.	_____ (per qtr)	$_____ (for 12 months)

PURCHASING MANAGER: Susan W. Gallagher